

Fraud-Related Experience Evaluation Guide

This guide is designed to help you assess whether your work history meets the fraud-related experience requirement for the Certified Fraud Examiner (CFE) credential program. It provides a structured way to evaluate your professional background against the key knowledge areas outlined in the fraud examination body of knowledge.*



*Please note that this guide is intended for individual use as a self-screening tool. The ACFE does not provide pre-approval or confirm eligibility for the CFE credential program in advance. If your experience aligns with the fraud-related responsibilities outlined in this guide and/or the fraud examination body of knowledge, we encourage you to move forward with submitting a CFE Exam Application but cannot guarantee its approval. In the event your application is not approved, you will be refunded your CFE Exam Application fee, minus a \$100 processing fee.

HOW TO USE THIS GUIDE

Complete Steps 1 and 2 below for each position you have held and wish to be considered toward the CFE credential program's fraud-related experience requirement.



Step 1: Review Key Topics.

Compare your current or previous job duties to the [fraud examination body of knowledge](#) to identify how closely your work aligned or aligns with the various fraud-related content areas (i.e., domains).

Step 2: Assess and Evaluate Your Experience.

Use the ***Fraud-Related Experience Evaluation Worksheet*** to assess how much of the role related or relates to the prevention, detection, deterrence and investigation of fraud. As you review the categories and example tasks, estimate the percentage of time spent performing duties related to each area.**

Identifying where your work fits within these categories and calculating the time spent on relevant activities can provide a helpful initial assessment regarding whether the role meets the fraud-related experience requirement. **If at least 50% of your time was/is spent on fraud-related tasks and you worked in that role (or a combination of roles meeting that criteria) for at least two years, you can feel confident applying for the CFE Exam.**

**The categories and example responsibilities provided in the *Fraud-Related Experience Evaluation Worksheet* are meant to offer a general overview of the types of duties typically associated with the fraud examination profession. Fraud examination encompasses a wide range of diverse roles and responsibilities that vary depending on industry, organization and specific job functions. These examples are intended to guide you in understanding how your experience might align with the fraud examination field. We encourage you to consider your unique professional background and refer to the fraud examination body of knowledge for a broader understanding of the field when evaluating your qualifications.

FRAUD-RELATED EXPERIENCE EVALUATION WORKSHEET

Category	Example Responsibilities	Percent of Time
Accounting and Auditing	- Recording and analyzing financial transactions or preparing financial statements - Applying forensic accounting techniques and procedures in situations involving potential fraud or financial crime - Auditing or reviewing financial statements, transactions and other financial records for inaccuracies, suspicious activity or material misstatements that could indicate fraud - Reviewing and evaluating processes or controls related to preventing, detecting or responding to potential fraud or other misconduct	____%
Compliance and Ethics	- Developing or enforcing an ethics program or policies that directly contribute to promoting an ethical organizational culture - Ensuring compliance with and the enforcement of rules, laws, regulations and policies as determined by an organization, government authority or industry requirements	____%
Corporate Security and Loss Prevention	- Implementing or participating in practices to safeguard organizational assets and resources from fraud, theft, cybercrime and other risks - Identifying, monitoring and mitigating internal and external threats to an organization's property or personnel - Designing and implementing incident response plans	____%

FRAUD-RELATED EXPERIENCE EVALUATION WORKSHEET (CONT.)

Category	Example Responsibilities	Percent of Time
Fraud Investigation	• Planning and conducting an investigation into suspected misconduct and documenting the results • Gathering or analyzing documentary, digital or testimonial evidence to substantiate suspicions of misconduct • Assisting with the tracing and recovery of assets for those victimized by fraud or financial crime	____%
Fraud Prevention and Fraud Risk Management	• Contributing to the creation or ongoing maintenance of anti-fraud policies, programs or procedures • Conducting a risk assessment that includes fraud, compliance or ethical risks • Proactively contributing to the management and mitigation of fraud risks • Designing, implementing or making recommendations to improve internal controls designed to combat fraud, waste and abuse	____%
Fraud-Related Legal Services, Litigation Support and Consulting	• Applying legal knowledge and providing relevant support in cases involving the actual or potential pursuit of legal action related to fraud or financial crime • Acting as in-house counsel, outside counsel or prosecution in fraud or financial crime cases • Testifying as an expert or fact witness in a court of law in cases related to fraud or financial crime	____%
Proactive Fraud Detection	• Performing monitoring or detection measures, such as transaction monitoring and data analysis, designed to identify red flags indicative of fraud schemes or other suspicious activity • Collecting, analyzing or tracing the source of data, records and transactions for anomalies and patterns indicative of misconduct	____%

FRAUD-RELATED EXPERIENCE EVALUATION WORKSHEET (CONT.)

Category	Example Responsibilities	Percent of Time
Teaching, Writing or Researching on Fraud-Related Topics	- Teaching or participating in speaking engagements on content related to the fraud examination body of knowledge - Researching, writing or editing educational or journalistic content related to the fraud examination body of knowledge	____%
Other (Fraud-Related)	Tasks vary based on industry, organization and specific job functions	____%
Total Percent of Time Spent on Fraud-Related Activities:		____%

NOTE: Total percentage must equal at least 50% for a role to be considered fraud-related.

Step 3: Prepare and Submit Your CFE Exam Application.

After you have completed the *Fraud-Related Experience Evaluation Worksheet*, assessed your experience and [calculated your qualifying points](#), use the tips provided below to prepare your CFE Exam Application and clearly present your fraud-related experience.

TIPS FOR PREPARING AND SUBMITTING YOUR CFE EXAM APPLICATION

The following tips will help you concisely describe and communicate your fraud-related experience when [submitting your CFE Exam Application](#). By following these guidelines, you will be able to effectively demonstrate your qualifications for the CFE credential program:

1. Use clear and concise language.

- Be precise when describing your responsibilities and achievements. Clearly convey the primary job duties and the purpose of each role.
- Focus on providing straightforward descriptions and using appropriate terminology to accurately reflect your experience.

2. Relate your experience to the fraud examination body of knowledge.

- Whenever possible, link your job duties to the key knowledge areas in the fraud examination body of knowledge. For example, if you regularly review financial statements for material misstatements that could indicate fraud, explain how your experience connects to the “Financial Statement Fraud” or “Auditors’ Fraud-Related Responsibilities” content domains.
- Highlight the skills and competencies needed to be successful in each of your roles and how they relate to the fraud examination body of knowledge.

3. Highlight key fraud-related achievements.

- If applicable, include specific examples of fraud cases you have worked, suspected frauds you detected, contributions you have made to fraud prevention or fraud risk management efforts, etc. These examples should demonstrate how your work directly contributed to fighting fraud on behalf of individuals or an organization.

4. Focus on actionable results.

- Describe the actions you took and their outcomes. For instance, did you help implement a new fraud-related policy or uncover a significant fraud scheme? Highlighting these results makes your experience clearer.



Ready to apply?

Visit the [Certification Portal](#) to complete or manage your CFE Exam Application.

Need more information? Refer to the [CFE Credential Exam Candidate Handbook](#) for further guidance.